

# **SHERIDAN HISTORICAL SOCIETY**

Record of Proceedings

February 24, 1994

**Call to Order** President Bonita Hutcheson called the meeting to order at 7:56 p.m., reporting that Dale Smith is an inactive Board member at present.

**Roll Call** Board members present were: Bonita Hutcheson, Richard Lynch, Earl McCoy, Cliff Mueller, Charles R. West.

**Introduction of guests** President Hutcheson introduced Eddie Kanoza and Charlotte Weissman.

**Approval of the minutes** Charles moved, and Cliff Mueller seconded, to approve the minutes of the November 18, 1993 meeting. The motion was approved.

## **Reports**

Cliff Mueller reported for the treasurer that the Savings account has \$3,601.21, and the checking account has \$144.12. The President presented a bill to in the amount of \$13.20 to reimburse the Secretary for mailings for three months. Richard Lynch moved, seconded by Charles West, that the bill be paid. The motion was approved.

**Correspondence** The President read a letter from Jayne Howard, Chairman of the Friends of Historic Fort Logan, reporting that that organization received a grant from the Colorado Historical Fund, and thanking the Sheridan Historical Society for support of the grant application.

## **New business**

**Oral history** Charlotte Weissman, a staff member of the City of Sheridan, talked with the Board about How to Interview, in relation to plans to gather oral history from people related to Sheridan. She stated that the Society must set goals for the oral history project, and develop a list of questions directed to the information wanted. Questions can be open-ended or can be restricted to specific areas of information. Good quality tape recorders should be used, with archive copies of the taped interviews made to preserve the material. How the tapes will be used is another area to consider: for research by students, to include in written histories, etc. Dr., Weissman will present orientation and training for volunteers who will do the interviews. The President will arrange a committee meeting with Dr. Weissman to plan for the oral history project.

**Grant application** Cliff Mueller distributed copies of the grant application for the Colorado Historical Fund. The next deadline for application is March 1, and it was agreed that there is not enough time to prepare an adequate application by then. Craig Hunter, administrator of the Fund, will be invited to visit Sheridan to see the buildings which are to be moved and to advise on grant procedures., with plans to apply for the September 1 cycle.

**Adjournment** The meeting was adjourned at 9:20 p.m.

Earl McCoy, Secretary